

CULWORTH PARISH COUNCIL

To: All Members of the Culworth Parish Council and West Northamptonshire Councillors

AGENDA

The General Meeting of Culworth Parish Council **To be held at 7pm on Thursday 2nd October 2025 in the Culworth Village Hall**

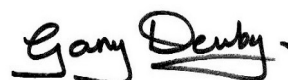
Welcome to members and public

1. Apologies received
2. Councillor declarations of interest & dispensations in the following agenda items
3. Receive minutes of the meeting held on **4th September 2025** as an accurate record of the Parish Council official acts and decisions.
4. Receive reports and minutes from the **Annual Parish Meeting** held on 3rd April 2025.
5. **Public Concerns** (prior notice the the Chair or the Parish Clerk is recommended)
6. **Matters Arising** from previous Parish Council minutes
7. Culworth Burial Ground update
8. Community Hill Field Trust (CHFT) update
9. Update on utilisation of new Clerk and Chair email addresses
10. Update on Christmas Trail event
11. Update on the development of a Social Media Policy
12. Correspondence received by Councillors
13. **Planning (items available at wnc.planning-register.co.uk + Advanced Planning + Parish)**
 - 13.1 2025/3453/TPO: Works to 1x Oak and 1x Beech subject to TPOs at Graveyard St Marys Church High Street Culworth. Pending
 - 13.2 2025/3488/TCA: T1 Scots Pine - Section fell to ground level T2 Scots Pine - Section fell to ground level T3 Lawson Cypress - Section fell to ground level T4 Yew - Section fell to ground level due to interference with the oil tank at Culworth House Queens Street Culworth OX17 2AT. Pending.
14. **Audit and Accounts**
 - 14.1 Receive update on Parish Accounts to 31 September 2025 with its first half year summary against budget. Receipt of Precept second half £19,000 on 29 Sept.
 - 14.2 Receive Clerk hours expended to end of September 2025 (first half year)
 - 14.3 Update on bank mandate to add two new signatories
 - 14.4 Consider and approve the Parish Council payments listed below
15. Items for the next Parish Council agenda
16. Date of next meeting: **Thursday 6th November, 7pm** in the village hall

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO ATTEND

Copies of all council papers are available for download at culworthparishcouncil.gov.uk

Gary Denby, Clerk to Culworth Parish Council



29 September 2025

Proposed payments for approval at the Parish Council Meeting

Description / Power	Amount	VAT	Total
PKF Littlejohn external audit fees for 2024-25 review (£504 2023-4) <i>Local Govern't Act 1972, Section 111 Subsidiary powers, discharge of functions</i>	£315.00	£63.00	£378.00
Gary Denby Parish Clerk gross remuneration and expenses (4 weeks) including home office expenses 4 Sep – 1 Oct 2025 + office paper <i>Local Government Act 1972 Appointment of Staff s.112</i>	£258.72 £28.60 £11.67	£2.33	£301.32
Valda Energy Street Lighting charges 01 – 30 Sept 2025 (DD 19/09) <i>Highways Act 1980, lighting functions s.98</i>	Forward £35.66 Elect £118.58 Stand £30.00	£7.43	£191.67
Transfer of PC T2 Funds to make CHFT saver account 20425869 reconcile with report 24 July 2024 having a surplus £14,118. Subsequent draw-downs under CHFT instruction.			TBA