

# CULWORTH PARISH COUNCIL

To: All Members of the Culworth Parish Council and West Northamptonshire Councillors

## AGENDA

### A meeting of Culworth Parish Council

To be held at 7pm on **MONDAY 13<sup>th</sup> January 2025** in the **Culworth Village Hall**

Welcome to members and public.

1. Apologies received
2. Councillor declarations of interest & dispensations in the following agenda items
3. Receive minutes of the meeting held on **14<sup>th</sup> November 2024** as an accurate record of the Parish Council official acts and decisions
4. **Public Concerns** (prior notice the the Chair or the Parish Clerk is recommended)
5. **Matters Arising** from previous Parish Council minutes
  - 5.1 Ref 5.2: Clerk's letter to Tree Tops requesting an update to their previous reporting **GD**
  - 5.2 Ref 7: Planning for the May 2025 elections
  - 5.3 Ref 11: Update on installing the native species hedgerow **JR**
  - 5.4 Ref 13: Update of the Standing Orders to include a revised Complaints procedure **GD**
  - 5.5 Ref 15.5: Update on Scribe purchase **GD**
  - 5.6 Ref 15.7: Receive final External Audit report from PKF-Littlejon (30 Dec) **GD**
  - 5.7 Ref 15.8: 2024 Financial Regulations uploaded to Parish Council web site - done
6. Progress Report on Street Light audit, in preparation for new electricity contract **AF GD**
7. Concerns over footpath damage to AG1 in Culworth parish **JR**
8. **Update on recent discussions with CVH and CHFT on future direction**
9. **Consider WNC support for a 'simplified' Mayoral system:- joining WNC + NNC + MK + Luton + Beds to become 'South Midlands Authorities'**
10. **Correspondence received by Councillors**
  - 10.1 16 Nov: N-CALC mini eUpdate 15/11 – survey on possible return of remote meetings
  - 10.2 29 Nov: WNC Highways closure on 5 Dec 2024 at Barley Hill – Culworth Road
  - 10.3 29 Nov: N-CALC eUpdate Nov/Dec
  - 10.4 29 Nov: WNC driving forward improvements to roads in West Northants
  - 10.5 29 Nov: N-CALC mini eUpdate 22/11 – Funding Opportunities
  - 10.6 4 Dec: WNC draft budget proposals protect services despite funding pressures
  - 10.7 30 Dec: WNC Town & Parish Briefing 31 – 20 Dec 2024
  - 10.8 30 Dec: N-CALC mini eUpdate 20/12 – Northants parishes leading the way (.gov.uk)
  - 10.9 30 Dec: N-CALC mini eUpdate 13/12 – Tesco Stronger starts community funding
  - 10.10 30 Dec: WNC your money, your say on 2025/26 budget proposals
  - 10.11 30 Dec: Opportunity for a wooden Monkey Challenge climbing wall in the Play Park
  - 10.12 30 Dec: WNC Trafford Bridge strengthening – not in 2024 (weight limit)
  - 10.13 30 Dec: N-CALC mini eUpdate -6/12 – the CEO scam
  - 10.14 30 Dec: WNC newsletter from the PFCC Dec 2024

**11. Planning (items available at [wnc.planning-register.co.uk](http://wnc.planning-register.co.uk) + Advanced Planning + Parish)**

- 11.1 2024/5470/TCA: Reduction to 2x mature apple trees, light prune to 1x cherry tree, fell 1x holly tree and 1x cherry tree at Warden House, The Green. OX17 2BB. For info.
- 11.2 2024/5391/TCA: Crown raise and reduction to 1x sycamore tree at 3 Walnut Close OX17 2BJ. For info. Pending.
- 11.3 2024/5131/PND: Prior notification determination for a general purpose agricultural building to store fodder and implements, including winter housing for livestock at Culworth Grounds Farm, Banbury Lane OX17 2HW. No consultees. Prior approval required since on the edge of the Edgcote Historic Battlefield 3 Dec.
- 11.4 2024/4814/TCA: Reduction to 1x silver birch at Westward Cottage, High Street OX17 2BD. No Objections 19 Nov.
- 11.5 2024/4270/FULL: Addition of 5 solar panels to south facing side of rear extension. Battery storage installed in garage at Old Wells, The Green OX17. Approved 15 Nov.
- 11.6 2024/2800/OUT: Extension to existing barn to form living accommodation for pub owners and / or staff at The Red Lion, High Street OX17 2BD by 1 July. Councillors supported this application. Pending.
- 11.7 2024/2589/FULL: New agricultural barn, new track and access to land adjacent to Peas Furlong, Sulgrave Road by 14 June. Councillors Objected to this application on grounds of its dangerous access on the brow of a hill within a National Speed Limit (60 mph) area. Pending.

**12. Audit and Accounts**

- 12.1 Receive finances update to 31 Dec 2024: £78,131.23 total
- 12.2 Receive External Auditor's Report for 2023-24 (30 Dec), approve its publication
- 12.3 Review of Clerk hours expended for 2024 (33 additional hours, beyond 4 hours weekly)
- 12.4 **Agree budget for 2025-26**; set the corresponding Parish Council precept for 2025-26
- 12.5 Consider the renewal options for street lighting electricity, from 8 Feb 2025
- 12.6 Agree on current street light repairs – renewals
- 12.7 Agree on Parish Council web site renewal with Hugo Fox (by Direct Debit, £119.88 pa + £119.88 for five professional .gov.uk email addresses + VAT)
- 12.8 Consider and approve the Parish Council payments listed below.

**13. Items for the next Parish Council agenda**

14. Date of next meeting: **Thursday 6<sup>th</sup> March, 7pm** in the village hall.

***THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO ATTEND***

Copies of all council papers are available for download at [culworthparishcouncil.gov.uk](http://culworthparishcouncil.gov.uk)

Gary Denby, Clerk to Culworth Parish Council



8 January 2025

## Proposed payments for approval at the Parish Council Meeting

Description / Power	Amount	VAT	Total
<b>Hugo Fox</b> annual hosting of Parish Council web site to 31 Dec 2025 <a href="http://www.culworthparishcouncil.gov.uk">www.culworthparishcouncil.gov.uk</a> together with five associated email addresses by direct debit. <i>Local Govern't Act 1972, Section 111 Subsidiary powers, discharge of functions</i>	£239.76	£47.95	£287.71
<b>Texprep</b> newsletters Oct 2024 (27099) and Dec 2024 (27200) <i>Local Government Act 1972, Section 142 Local Government Info</i>	£31.50 £36.90	-	£68.40
<b>Wave</b> water bill for 3 months 16 Aug to 1 Dec 2024 <i>Provide recreation grounds and manage them: Public Health Act 1875</i>	£18.51	-	£18.51
<b>Cllr Martin Rowling</b> expenses for cable ties for hedgerow planting (Screwfix 6 Dec) <i>Open Spaces Act 1906, ss.9 and 10</i>	£3.34	-	£3.34
<b>Gary Denby</b> Parish Clerk gross remuneration and expenses (9 weeks) including home office expenses 14 Nov – 12 Jan 2025 reimbursement of additional 20 hours worked in 2024 <i>Local Government Act 1972 Appointment of Staff s.112</i>	£582.12 £64.35 £323.40	-	£969.87
<b>Yu Energy</b> Street lighting electricity charges 01 – 30 Nov 2024 (DD) 43.5 p/day standing; 27.08 day 27.08 night p/kWh (Inv 02004977) <i>Highways Act 1980, lighting functions s.98</i>	£127.51 £16.00	£6.38 £0.80	£150.69
<b>Yu Energy</b> Street lighting electricity charges 01 – 31 Dec 2024 (DD) 43.5 p/day standing; 27.08 day 27.08 night p/kWh (Inv 02079218) <i>Highways Act 1980, lighting functions s.98</i>	£132.64 £16.79	£6.63 £0.84	£156.90
Grant to <b>British Legion</b> for Remembrance Day 11 poppy wreath.	£25.00	-	£25.00